

# Become a Quality Management Systems Auditor

A hands on approach to auditing against ISO 9001

This comprehensive 4-day course provides a Certificate of Attainment towards RABQSA or PBI certification as a Lead Auditor- Quality Management Systems.



AOQ is committed to delivering quality training in conjunction with industry leaders

## Need more information

Tel: 07 3816 2255

Visit

[www.aq.org.au/QMSAuditorTrain.htm](http://www.aq.org.au/QMSAuditorTrain.htm)

## what is this course about?

This popular and highly productive Quality Management Systems Auditing Course incorporates 'Understanding ISO 9001' and 'Becoming A Skilled Internal Auditor'. It provides all the knowledge required to become a lead auditor and a true Quality professional.

Participants learn the responsibilities of how to conduct fully independent audits of organisations against ISO 9001

Upon successful completion of this course you will have completed the following RABQSA modules: AU, TL and QM. Completion of this course leads to RABQSA or PBI certification as a Lead Auditor Quality Management Systems

## Who should come?

Those currently involved in any form of Management System implementation

- People who are required to undertake QMS audits, looking to gain formal recognition of their knowledge and experience.
- Those who are required to conduct QMS audits on their suppliers.
- Managers who receive audit reports
- Quality management systems 'management representatives'
- People wishing to become registered QMS Auditors with RABQSA or PBI

## what is covered?

This 4-day interactive learning workshop explores the process and auditing of quality management systems. It provides:

- The importance of the customer and what the "process approach" really means.
- An understanding the framework of ISO 9001.
- Terminology and concepts of ISO 9001.
- The documentation that is required by ISO 9001.
- How to ensure your management system locks in its improvements.
- The real difference between corrective and preventive action and why preventive action is often ignored but is so critical.
- The 5 important principles of auditing and what an auditor should look for.
- How to ensure audits add value to the organisation.
- The role and responsibilities of an auditor.
- How to plan an audit and set appropriate audit objectives, scopes and criteria
- Conduct an opening meeting.
- Conduct a documentation review.
- Interview and gather evidence.
- Evaluate evidence against ISO 9001, and write up non-conformities.
- Report the audit findings.
- The best way to communicate with the auditee.
- Why a closing meeting is vital and how to deliver it.
- Relating the quality management system (QMS) to the organisational products, including services and operational processes

## How much & where?

**price:** Refer [www.aq.org.au/training.htm](http://www.aq.org.au/training.htm) for your locality  
(includes Systems Auditor Institute 6 month membership)

**when** Refer [www.aq.org.au/training.htm](http://www.aq.org.au/training.htm) for your locality

**where** CBD in Relevant Capital City

**times** 8:30am registration, 9:00am to 5:00pm

Join the:

**Management Systems Auditor Register**

[www.pbinstitute.net/AuditorRegister.htm](http://www.pbinstitute.net/AuditorRegister.htm)

**Call 07 3816 2255**

**For details**